

Prevention Works!

Board of Directors Meeting Agenda

<https://us02web.zoom.us/j/88362279355>

Passcode: Kids!

NEW: ALL Board Packet / Documents: <https://pw4kids.org/boardinfo/> (pw: Kids!)

Date: Tuesday, August 15: 3:30pm-5:00pm

Attendees (Checked Box = Present):

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|---------------------------------------------------------|-------------------------------------------|-------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Jennifer Charles (employee) | <input type="checkbox"/> Tracey Hosselkus | <input type="checkbox"/> Stacie Neff | <input type="checkbox"/> Christina Heistand |
| <input type="checkbox"/> Ellen Fetchiet | <input type="checkbox"/> Jody Jacobsen | <input type="checkbox"/> Heather Nelson | <input type="checkbox"/> Tasha Fitzgerald |
| <input type="checkbox"/> Susan Hillgren | <input type="checkbox"/> Lisa Lyon | <input type="checkbox"/> Shelly Zollman (employee) | |
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| AGENDA TOPIC | ACTION(S)/RESULTS OF DISCUSSION (WHO, WHAT, WHEN) |
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| Call to Order | <ul style="list-style-type: none"> ● Meeting called to order at 3:43 after welcome/introductions |
| Call for Additions/Changes to Agenda | <ul style="list-style-type: none"> ● Ellen moves to approve the consent agenda & treasurer’s report. Stacie 2nd. No discussion. Motion passes. |
| Consent Agenda: Approval of Treasurer’s Report <ul style="list-style-type: none"> ● No July Minutes ● Treasurer’s Report | |
| WELCOME! | Welcome to anyone new, review of mission & status, introductions |
| Committee /Task Force Reports | |
| Exec/Governance Committee | <ul style="list-style-type: none"> ● Vote on Bylaws <ul style="list-style-type: none"> ○ Stacie reviewed Bylaw changes <ul style="list-style-type: none"> ▪ Added “online” voting, provisions for meetings ▪ Clarifying how we vote ▪ Allowing people to hold more than one position ▪ Is there a place about meeting every other month? No – Not in bylaws, so that can be decided later. ○ Ellen moved that we approve the changes to the bylaws as presented. Tracey 2^{nds}. No further discussion. Motion passes unanimously. ● Board position duties VOTE <ul style="list-style-type: none"> ○ Chair: Jody ○ Chair Elect: ○ Secretary: (Stacie in interim): |

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| | <ul style="list-style-type: none"> ○ Treasurer: Susan ○ At Large (Marketing & Communication focus): Heather ● Call for any additional nominations – everyone accepts nominations. ● Tracey moves that we accept the slate of officers as presented above. Ellen 2nds motion. No further discussion. Motion Passes. ● Revisit Chair-Elect and other positions in a couple months. We'll keep on the agenda moving ahead. ● Kristi Queen said she'd be interested in serving ... Tracey recommended setting up time for a Board Orientation meeting (in person or online) ... Also discuss the roll of board membership for Tasha/Christina as Child Care Task Force committee members. |
| Training Committee > Shelly | ● |
| Social Media & Marketing & Communications > Tracey | newsletter@pw4kids.org – Shelly created newsletter@ alias to send to Tracey@ and info@ |
| Fundraising Committee | ● No report. |
| Child Care Task Force | <ul style="list-style-type: none"> ● Christina & Tasha email address: childcaretaskforce@pw4kids.org ● Sent update email ● Shelly will add that contact address to website and other communications |
| Universal Home Visiting >> Resource Directory | <ul style="list-style-type: none"> ● Shelly has drafted proposal to start on this project. Requests board review and then will send to Christy at United Way for discussion. ● Shelly reviewed project (on Board Info page) – please take a look if you have input, ideas, thoughts by this Friday, August 18. Shelly will pass it along to Christy at United Way by the week of August 21. |
| Old Business | |
| Annual Meeting 2023 – Strategic Plan Discussion | ● (Carry-Over) Focus on child care task force & newsletter, but postpone further discussion until more structure in place ... perhaps another retreat once we have more people. |
| Board “Bios” - ONGOING | <ul style="list-style-type: none"> ● YES: Tracey, Stacie, Heather, Jody NO: Susan, Ellen |
| Conflict of Interest Statements | <ul style="list-style-type: none"> ● YES: Tracey, Stacey, Jody, Jennifer, Heather NO: Susan, Ellen |
| ONGOING BUSINESS - STATUS | <ul style="list-style-type: none"> ● Meeting time? <ul style="list-style-type: none"> ○ Change frequency? Every 2 months? Ellen suggested to stay on monthly for now – at least through September or October, and then re-evaluate – Possible board orientation prior to September, but if not, close to the next meeting. ● In person vs. online? Discussion ... pros & cons. Intermittent in-person? More discussion to follow. |

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| | <ul style="list-style-type: none"> ○ Tracey recommends that as soon as we get a Board Orientation meeting date, that all the board members be invited. |
| Grants Submitted June/July | <ul style="list-style-type: none"> ● Haller grant submitted – PDF on BoardInfo page ● Ben Phillips LOI Submitted – and approved to proceed with full grant application which opened TODAY August 15 and due September 15. |
| Review Signatories | <ul style="list-style-type: none"> ● Tracey, Stacie, Susan – Any possible future changes? Could use another person. Jody is double-checking bank requirements for check signing. Causes delay for Jennifer’s payment often. Possibly outdated process, so we need clarification. Ellen could also help if needed. |
| New Business | |
| Other Community Updates? | <ul style="list-style-type: none"> ● Sequim Back to School Fair on 8/26 – BlockFest? Shelly will reply for them to contact First Step. |
| Other Grants? | <ul style="list-style-type: none"> ● GrantWatch membership? – Discussion of whether we should get membership. Bring it back if we need approval. |
| For the Good of the Order | <ul style="list-style-type: none"> ● Jody asked if Amanda from PAHYC had anything upcoming ... She is meeting with Colt Smith @ BART program. Re-took Guiding Good Choices training ... brainstorming ideas to get parents to classes. Approach differently. Take it to different location “hubs” but still open to the Community at large. BART, SS2 (per Susan), etc. ● Amanda would love help with Survey – getting it out to a variety of people. She’ll email Shelly and Shelly will send to Board. ● Jody discussed graduation/drop-out rates from recent survey. |
| Closing | <ul style="list-style-type: none"> ● Meeting adjourned at 4:41pm |
| Next Meeting | <p>Next Board Meeting: Tuesday, September 19: 3:30-5pm Zoom: https://us02web.zoom.us/j/86766650355 Passcode: Kids! Meeting ID: 824 1193 1085 +1 253 215 8782 US (Tacoma)</p> |