



**Prevention Works!**

## **Board Member Responsibilities**

**MISSION:** Prevention Works! is a coalition that promotes positive childhoods in Clallam County

**VISION:** All children of Clallam County will thrive

The Prevention Works! (PW!) Board of Directors is responsible for maintaining the corporate entity of Prevention Works! and for preserving and interpreting the organization's role in the community. The Board of Directors exercises, conducts and controls the power, property and affairs of this corporation. In addition, the Board of Directors makes decisions, approves PW! Policies, the operations of Prevention Works!, and oversees any independent contractors serving the organization.

### **A) BOARD MEMBERSHIP AND COMPOSITION**

The Board of Directors consists of 10 – 20 members who have been nominated by the Board Governance committee and elected by the board members. A Board Member term is two years and may be renewed. The Board reflects the needs of the organization as well as diversity within our county. Chairpersons of each Committee and Task Force serve on the PW! Board during their time in that role.

### **B) RESPONSIBILITIES:**

- The Board is solely responsible for determining agency policy, approving annual budget, determining goals of the organization.
- The Board evaluates and reviews Prevention Works! operations and maintains standards of performance.
- The Board members, both individually and as a Board, understand and interpret the work of Prevention Works! to the community.
- The Executive Committee selects, oversees, and evaluates any work of independent contractors.
- The Board approves and monitors the corporate finances of Prevention Works!.

### **C) BOARD EXPECTATIONS**

Prevention Works! Board Members are expected to:

- ✓ Have a commitment to promoting positive childhoods in Clallam County
- ✓ Develop an understanding of Prevention Works! unique role in that process
- ✓ Assertively communicate the work of PW! in appropriate settings to nurture community collaborations.

In addition, a Prevention Works! board member is expected to:

1. Prepare for and attend monthly board meetings. 3<sup>rd</sup> Mondays of each month from 9:00-11am.
2. Actively participate on one Task Force of interest, or one of the standing committees
3. Attend PW! Annual Community meeting, typically in January or February
4. Attend annual PW! Board retreat.
5. Assist fund raising efforts by one of several methods outlined each year
6. Provide an annual financial gift to Prevention Works! at a level consistent with your ability to give.
7. Understand and interpret the work and services of PW! to the community in a manner which inspires confidence in and appreciation for PW!'s role in our community.

Approved by the PW Board \_\_\_\_\_